



ONLINE USER GUIDE



GROUPE
FULL ACE

Gerflor[®]
theflooringgroup

HOW TO CONNECT?

1. GO TO THE LOGIN PAGE

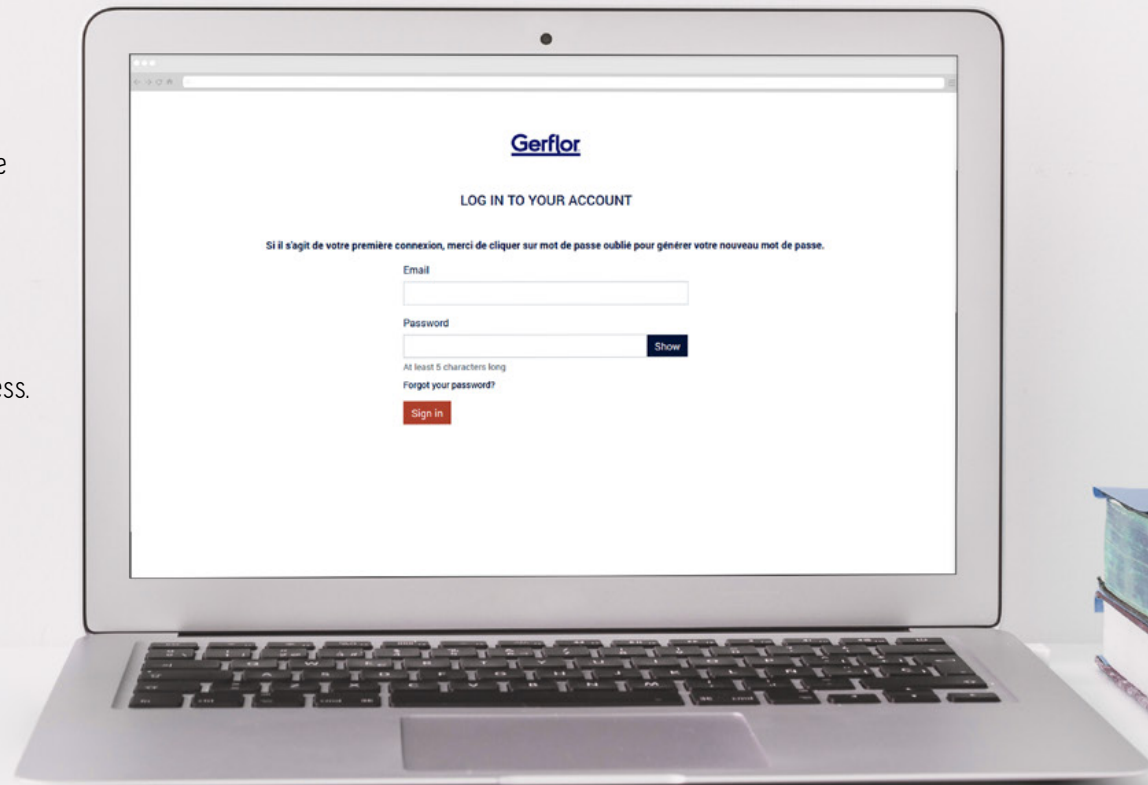
To access the online store, enter <https://gerflorgifts.com> in your browser's bar.

2. ENTER YOUR LOGIN AND PASSWORD

For your first login, do the «Forgot your password» procedure and click on the LOGIN button.

PLEASE NOTE:

- 1 unique username and password.
- If you forget your password, you can click on the link «Forgot your password» and then enter your email address. You will be sent an email with a temporary link to reset your password.



We recommend to use
Chrome or Firefox



2 TYPES OF SUPPLY

1

ESSENTIAL PRODUCTS

already manufactured, marked and stored,
ready to be dispatched within 48 hours.

2

PRODUCTS WITH MANUFACTURING DELAYS

Shipped quickly within an average of 3 weeks.

CUSTOMISABLE PRODUCTS - DESIGN IT

You can personalise certain products by adding text or a visual.
Discover these products in the sub-category «Design it».

The screenshot displays the Gerflor website's 'Design it' sub-category. The header includes the Gerflor logo, a search bar, and navigation links for 'Sign out', 'Cart (7)', and 'English'. Below the header, there are navigation tabs for 'LIFESTYLE', 'GERFLOR'S BY-PRODUCTS', and 'WELCOME PACKAGE'. The main content area shows the breadcrumb 'Home / Lifestyle / Design it' and a 'DESIGN IT' section. On the left, there are filters for 'Disponibilité' (On demand) and 'Price' (€0.00 - €11.00). The main product grid shows three items: 'CUSTOMISABLE SEED PAPER CARD' (€0.98), 'CUSTOMISABLE TUMBLE RULER' (€6.93), and 'CUSTOMISABLE SHOPPING BAG' (€3.57). Each product has a placeholder for 'VOTRE TEXTE' and 'VOTRE LOGO' and a shipping notice of 'Shipping within 3 weeks'. A 'Sort by: Relevance' dropdown is also visible.

HOME PAGE

THEMATICS

Access more easily to the products classified by topics and/or subtopics.

SEARCH ENGINE

Find your products more easily.

Gerflor

Search our catalog

Sign out

Cart (0)

English

LIFESTYLE GERFLOR'S BY-PRODUCTS WELCOME PACKAGE

Welcome to the online store
Gerflor

POPULAR PRODUCTS

Product	Price	Shipping
8GB USB KEY	€5.53	Shipping within 3 weeks
CERAMIC MUG	€3.28	Shipping within 3 weeks
WOMEN'S TEE SHIRT	€3.13	Shipping within 48 hours
TUMBLE RULER	€8.76	Shipping within 3 weeks

All products >

PERSONAL SPACE

Your profile, delivery addresses, order history, credit-notes and personal data can be directly reviewed.

PRODUCT DATA SHEET

Go directly to the product by clicking on the visual.



SETTINGS

1ST LOGIN

VERIFY YOUR ACCOUNT INFORMATION

1 GO TO YOUR PERSONAL SPACE BY CLICKING ON YOUR NAME ON THE TOP RIGHT

2 SELECT THE TAB CONCERNED THEN CHECK YOUR ACCOUNT INFORMATION:

- Information: Last name, First name, Password
- Address: Delivery address

PLEASE NOTE

You can also consult in this space:

- You order history
- Your credit notes
- Your personal data

The image shows two screenshots of the Gerflor website. The top screenshot shows the user interface with the Gerflor logo, a search bar, and navigation links. A box highlights the user profile icon in the top right corner, with an arrow pointing to step 1. The bottom screenshot shows the 'YOUR ACCOUNT' page with a grid of options: INFORMATION, ADDRESSES, ORDER HISTORY AND DETAILS, CREDIT SLIPS, GDPR - PERSONAL DATA, and ADDITIONAL INFORMATION. A box highlights the 'INFORMATION' option, with an arrow pointing to step 2. The Gerflor logo and 'the flooring group' tagline are visible in the bottom right corner.



ORDER

PLACE YOUR ORDER

- 1 Click on one of the headings to access the product catalog.
- 2 You can preview the products, the characteristics (Manufacturing time for example), the unit price as well as the type of packaging when it is a batch.
- 3 To order, click on the image of the product concerned.

Gerflor





Search our catalog

Sign out | Cart (0) | English

1 LIFESTYLE GERFLOR'S BY-PRODUCTS WELCOME PACKAGE

Welcome to the online store
Gerflor

POPULAR PRODUCTS

2  CERAMIC MUG €3.28 Shipping within 3 weeks	3  ECO COOL BAG €15.86 Shipping within 3 weeks	 PACK OF 5 ECO-FRIENDLY PENS €4.55 Shipping within 48 hours	 TUMBLE RULER €8.76 Shipping within 3 weeks
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All products >

PLACE YOUR ORDER

4 CHECK THAT THE CHARACTERISTICS MATCH YOUR REQUIREMENTS

On each page, you can consult:

- The product description indicating its characteristics (material, dimensions, type of packaging..)
- Price excluding taxes
- Stock situation

5 SELECT QUANTITIES AND COLORS

Caution: when the packaging is by batch, the quantities are not calculated in unit but in number of lot.

6 TO VALIDATE MY CHOICE

Click on the «Add to cart» button.

7 POP-UP WINDOW WITH SUMMARY

Check the details of your order, then click on the "Order" button to finalize your order or «continue shopping» button.

Home / Lifestyle / Textile / MEN'S TEE SHIRT

MEN'S TEE SHIRT
€4.23
Tax excluded
Men's T-shirt, short sleeves and round neck.
Made from 100% cotton.
This GERFLOR logo T-shirt is available in two colours: white or navy blue. You also have a wide choice of sizes, for all your employees.
This t-shirt is also available in a woman's cut.
Warning : this product cannot be shipped to the following destination(s) : Mexico
Size
S
Color
Quantity 1
ADD TO CART
Shipping within 48 hours

Product details
Reference GERF-001-Marine-S

4

5

6

7

Product successfully added to your shopping cart

MEN'S TEE SHIRT	
€4.23	
Size: S	
Color: Bleu Marine	
Quantity: 1	
There are 5 items in your cart.	
Subtotal:	€21.15
Shipping:	€8.13
Total (tax excl.)	€29.28
Total (tax incl.)	€35.14

Continue shopping Proceed to checkout

FINALIZE YOUR ORDER

8 CHECK THE CONTENT OF YOUR BASKET BY CONTROLLING:

- The products and colors
- The desired quantities

9 THEN CLICK ON THE "ORDER" BUTTON

10 CHECK YOUR DELIVERY ADDRESS

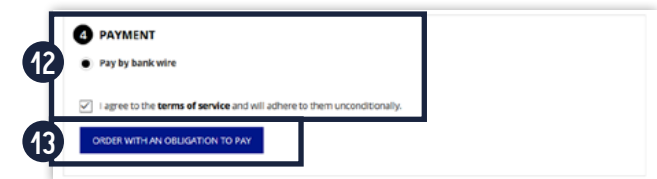
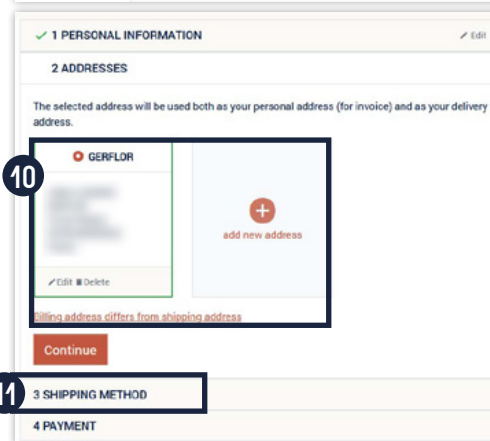
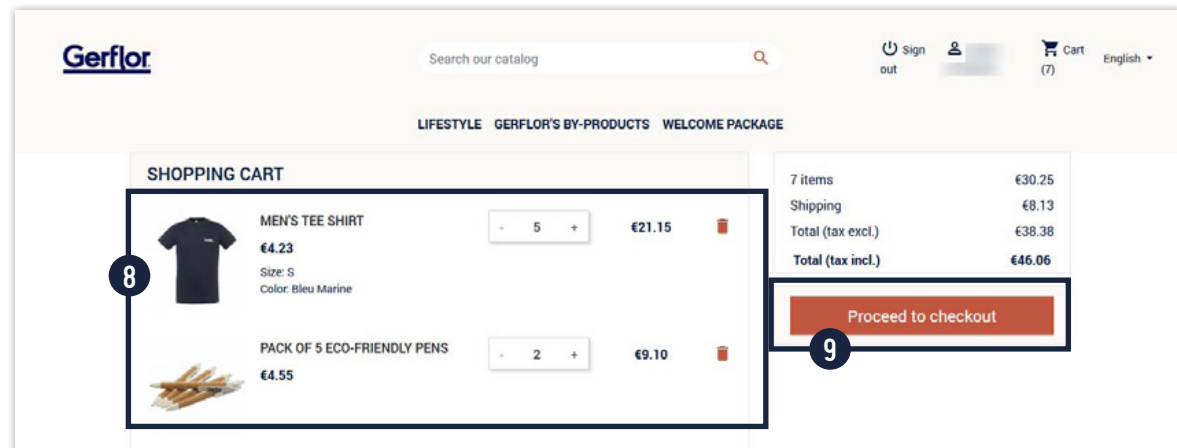
If necessary, you can modify the address and/or enter a billing address if it is different from your delivery address.

11 ADD A MESSAGE ABOUT YOUR ORDER IF NEEDED.

12 SELECT YOUR PAYMENT METHOD

I choose my legal entity and indicate my Accountability Code.

13 CLICK ON THE «VALIDATE» BUTTON TO CONFIRM YOUR ORDER

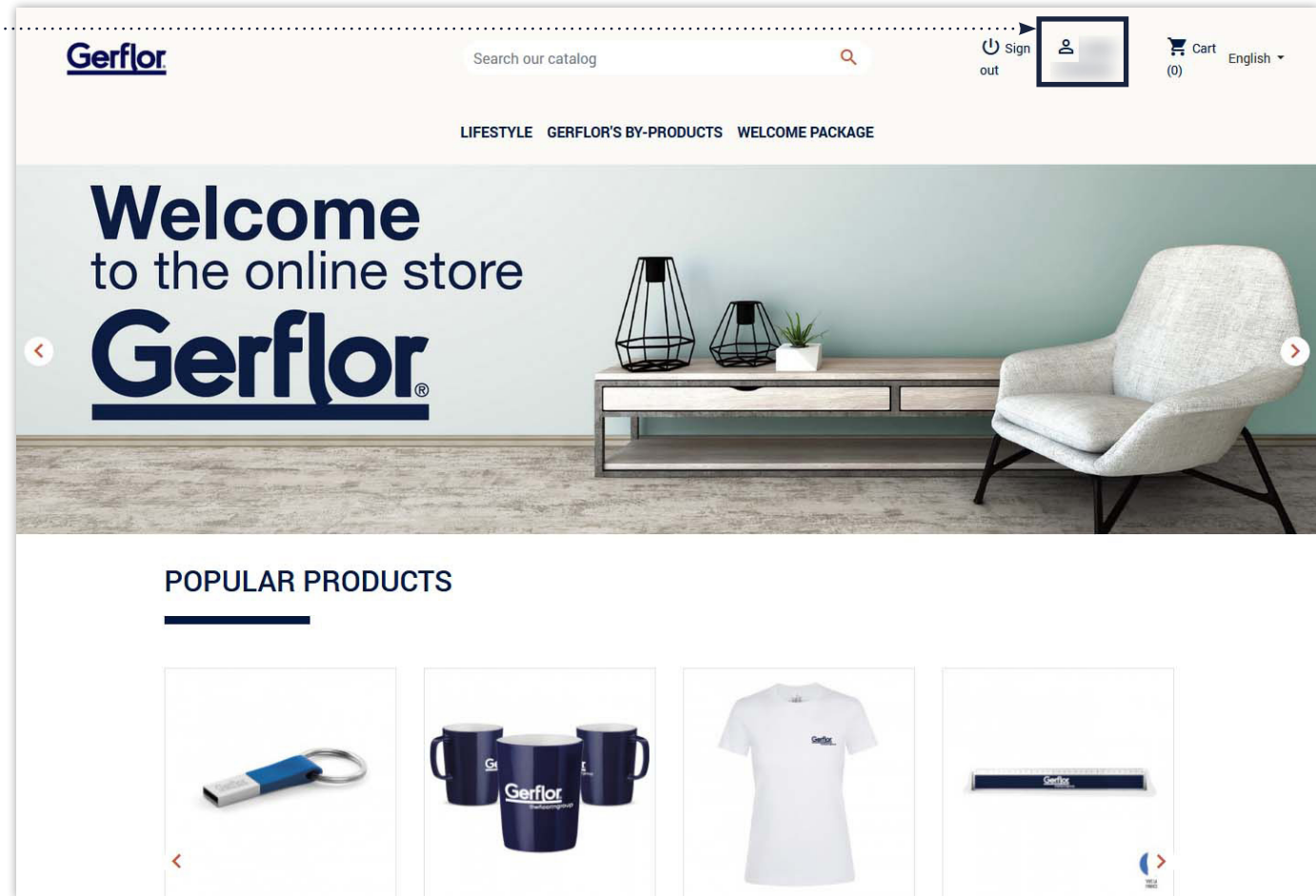




TRACK YOUR ORDERS

TRACK YOUR ORDERS

GO TO THE «ORDER HISTORY»
SECTION in your user space.



TRACK YOUR ORDERS

Order history

Here are the orders you've placed since your account was created.

Order reference	Date	Total price	Payment	Status	
LTNRLMULS	2021-05-21	€484.79	Transfert bancaire	Complete shipment	Details Reorder
LOYMJVSUY	2021-05-21	€85.18	Transfert bancaire	En attente de virement bancaire	Details Reorder
LOYMJVSUY	2021-05-21	€247.79	Transfert bancaire	Partial shipment	Details Reorder

[Back to your account](#) [Home](#)

You can track your order by consulting its status.

Consult your order details. Download your invoices in PDF.

Renew your order in a few clicks.



SHIPPING YOUR ORDERS

YOU WILL RECEIVE AN EMAIL ONCE YOUR ORDER HAS BEEN SHIPPED,
OR PARTIALLY SHIPPED WHEN YOU HAVE ORDERED PRODUCTS IN STOCK
AND PRODUCTS WITH MANUFACTURING DELAYS.



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CONTACT - ASSISTANCE

TECHNICAL QUESTIONS - QUOTATION - PRODUCTION - DELIVERY

AVAILABLE FROM MONDAY TO FRIDAY

9am to 12am & 2pm to 5pm

gerflorgifts@groupe-fullace.fr

**FOR ANY SPECIFIC OUT OF SHOP REQUEST,
CONTACT:**

pberanger@oneup-pub.fr